



## **POSITION POSTING: Be Connected Community Coordinator**

The Arizona Coalition for Military Families is looking for the right person to join our team as a **Be Connected Community Coordinator**. The Community Coordinator will have an essential role in the successful operation of an innovative statewide upstream veteran suicide prevention program. The effectiveness of the person in this position will have a direct effect on how service members, veterans and their family members are connected to the right resources at the right time.

**EMPLOYMENT TYPE:** Full-time

**LOCATION:** Team member must be located in Arizona, position is hybrid (primarily working from home with regular statewide travel required for events).

### **WE HAVE:**

- A nationally-recognized collective impact initiative and partnership of engaged public and private sector organizations.
- A team of people truly passionate about making a difference in the lives of Arizona's service members, veterans and their families.
- A supportive work environment that encourages self-care and professional growth.
- A strategic plan and innovative approaches for creating community change in support of all those who serve and their families through an upstream prevention model.

### **YOU HAVE:**

- A passion for working in support of the military, veteran and family population (bonus for familiarity with military, government and community partner organizations and systems involved in serving this population)
- A bachelor's degree or an equivalent combination of education and experience.
- The people skills to work with our team, our community of partners and key implementation partners for our initiatives.



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- A high comfort level and interest in delivering training and presentations in support of the program.
- The ability to support a program's growth and expansion by seeing the big picture and then focusing on what needs to happen to get there.
- High enthusiasm for working with communities around Arizona to strengthen capacity to support the military and veteran population. This can include convening stakeholders, mapping out plans, increasing engagement and supporting participation in the Coalition initiatives.
- Extreme attention to detail with metrics and reporting data, tracking of tasks, emails requiring response, etc.
- The ability to stay focused and organized when there are many different tasks requiring your attention.
- A team oriented approach to your work with a focus on problem solving and finding solutions.
- Comfort with technology, including Microsoft Office & Gsuite (excel/google sheets in particular), cloud-based platforms, etc.
- A feeling of joy when you get to log your progress and check things off your list.

### **A TYPICAL DAY:**

- Participating in a daily huddle with the statewide Be Connected team.
- Conducting training for our partners and community (e.g. Resource Navigation, military/veteran culture, etc.).
- Conducting outreach about the Be Connected program (meetings, phone calls, presentations, exhibitor tables, etc.).
- Checking in regularly with assigned Be Connected Partner Organization and community points-of-contact.
- Troubleshooting and creating solutions for the Be Connected program and communities as it grows and expands to support smooth operation and excellent support to our community.
- Identifying and tracking outreach opportunities and events for the Be Connected team to attend. Coordinating coverage by our team of Community Outreach Navigators.



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- Supporting the reporting of impact of the program (daily and monthly metric tracking, vignettes, impact stories, etc.).
- Meeting with prospective partners and employers by phone or in person to complete the partnership process.
- Other special projects and initiatives as needed.

### **IMPORTANT INFO**

- Regular statewide travel will be required (mostly day trips with occasional overnights) with all travel expenses covered.
- Flexible benefits package that includes a 6% employer retirement contribution.
- ACMF/TAPAZ is an Equal Opportunity Employer. All applicants will be considered for employment without attention to race, color, religion, sex, sexual orientation, gender identity, national origin, veteran or disability status.
- Applicants must be fully vaccinated against COVID-19 to be considered for this role, with proof of vaccination required upon hire.

### **TO APPLY**

- Applications will be reviewed on a rolling basis.
- Please submit your resume along with a letter of interest telling us why you are a great fit for the Be Connected Community Coordinator position at:  
<https://form.jotform.com/210734302207038>

**To learn more about the Arizona Coalition for Military Families, visit [www.ArizonaCoalition.org](http://www.ArizonaCoalition.org). To learn more about Be Connected, visit [www.ConnectVeterans.org](http://www.ConnectVeterans.org).**

*The Arizona Coalition for Military Families is a nationally-recognized public/private partnership focused on building Arizona's statewide capacity to care for and support all service members, veterans, their families and communities through cross-sector collaboration between the military, government and community. The fiscal sponsor for ACMF is Technical Assistance Partnership of Arizona, an Arizona nonprofit and 501(c)(3) tax exempt organization.*